



**Mission:** To create community

**Vision:** The “place to be” for exceptional experiences

**Core Values:** Innovation, Sustainability, Inclusion, and Exceptional Services

## Warrenville Park District Scholarship Application Guidelines

(Effective July 1, 2024-June 30, 2025)

- Scholarship applicants and household members must be Warrenville Park District residents.
- Applicants are required to complete an application and provide written proof of need.
- Income eligibility is based on the United States Department of Agriculture Guidelines. Please refer to the table below.

Household Size	Federal Poverty Guidelines Annual Tier 1	Annual Free Lunch Tier 2	Bi-weekly Free Lunch Tier 2	Weekly Free Lunch Tier 2	Weekly Reduced Lunch-Tier 3
1	15,060	\$ 19,578	\$ 753	\$377	\$536
2	20,440	\$ 26,572	\$ 1,022	\$511	\$728
3	25,820	\$ 33,566	\$ 1,291	\$646	\$919
4	31,200	\$ 40,560	\$ 1,560	\$780	\$1,110
5	36,580	\$ 47,554	\$ 1,829	\$915	\$1,302
6	41,960	\$ 54,548	\$2,098	\$1,049	\$1,493
7	47,340	\$ 61,542	\$ 2,367	\$1,184	\$1,685
8	52,720	\$ 68,536	\$ 2,636	\$1,318	\$1,876
Each Add'l family after (8) add	5,380	+ 6,994	+ 269	+ 135	+192

- This program is administered on a first come, first served basis in accordance with available funding.
- Funds allocated will be based on the Park District's fiscal year schedule (May 1- April 30).
- Award Maximum-\$100.00 per family member/per quarter (Family maximum not to exceed \$1000 per year).
- Scholarships are limited to one program/per person/per season (spring, summer, fall, winter).
- All scholarship recipients are required to pay a portion of the program fees (equal to at least 10% of the total program fees per person) upon notification of scholarship award. Registration will not be processed until the recipient portion is paid.
- Applicants must submit financial documentation quarterly. If financial status changes, applicant must notify the Warrenville Park District and submit updated documentation.
- Scholarship amount will not exceed 90% of program fees.



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## **Warrenville Park District Scholarship Application Guidelines (con't)**

11. All applications will be reviewed on an individual basis; the decision of the Executive Director is final.
12. Future applications may be denied based on incorrect or false information provided and/or lack of participation/attendance.
13. Scholarships are transferrable to family members but not refundable if the Park District is notified prior to the start of the program.
14. All information provided to the Park District is confidential and is not a matter of public record of the Park District.
15. Please allow 7-10 business days for processing.
16. Warrenville Park District reserves the right to approve partial funding or deny an applicant's request.
17. All resident registration procedures and policies apply to scholarship applicants.
18. Warrenville Park District reserves the right to revise these guidelines at any time based upon criteria as approved by the Board of Park Commissioners.

### **Installment Payment Plans**

In addition to scholarships, the Warrenville Park District offers payment plans for qualified households. Programs that qualify for payment plans are as follows:

- Dance Programs over \$100.00
- Travel Soccer
- Day Camp
- Sports Programs over \$100.00
- Personal Training over \$100.00

Applicants must complete a payment plan form and pay a minimum of 10% of the program fee at the time of registration. The remaining balance must be set up for scheduled installment payments to be made by cash, check, or credit card. Balance must be paid by the first day of classes or games, unless otherwise authorized by the Executive Director. Delinquent payments will result in participants being dropped from the program.



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Date Received: \_\_\_\_\_ Approved: \_\_\_\_\_ Rec # \_\_\_\_\_

WARRENVILLE PARK DISTRICT SCHOLARSHIP APPLICATION FORM

Primary Guardian: \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

Primary Ph: \_\_\_\_\_ Number of persons in Household: \_\_\_\_\_

Primary E-mail Address: \_\_\_\_\_

**\* Please allow 7-10 days for processing.**

List names and ages of all individuals in the household:

Full Name	Date of Birth	Gender

**All applicants are required on a quarterly basis to submit recent proof of income, residency, and family information by providing at least one item from each of the three lists below. Check the appropriate box and attach copies of documents.**

Proof of Income	X	Proof of Residency	X	Proof of Parent or Guardianship	X
Most recent tax return		Driver's License/ State ID		Childs Birth Certificate	
2 recent pay stubs		Two Current Utility Bills		Income Tax return listing child as dependent	
Unemployment compensation verification		Signed Copy of Lease		Public Aid Insurance Card	
Copy of Child Support Order		Property Tax bill			
Social Security/Disability letter					
Public Aid/Lunch Letter					



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## WARRENVILLE PARK DISTRICT SCHOLARSHIP APPLICATION FORM

**Reason for Scholarship Request:**

\_\_\_\_\_

I hereby certify that all information is complete and correct to the best of my knowledge. I further authorize the Warrenville Park District to contact those persons or agencies necessary to verify the above information. I understand that misrepresentation of this information will be cause for rejection of application.

**Date Completed**

**Signature of Adult Family Member**

Type of Assistance Requested:

Partial Award\_\_\_ Full Award\_\_\_ Install Payment Plan\_\_\_

----- (Office use only) -----

Date Application Received: \_\_\_\_\_ Rec'd by: \_\_\_\_\_

Amount of Award Approved: \_\_\_\_\_

Office Manager Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Notification Date and Details: \_\_\_\_\_

Funds applied to account by Office Mgr. /Office Supervisor.

Initial \_\_\_\_\_ Date \_\_\_\_\_